

**MINUTES**  
**CAPITAL AREA METROPOLITAN PLANNING ORGANIZATION**  
**TECHNICAL COORDINATING COMMITTEE**  
**May 5, 2005**

The Technical Coordinating Committee met on Thursday, May 5, 2005 at 10:00 a.m., at 301 Hillsborough Street, Raleigh, N.C. The following were present:

**Members**

Chip Russell, Presiding  
Tim Clark  
Juliet Andes  
Brad Bass  
Wally Bowman  
Ray Boylston  
Tim Clark  
Philip Culpepper  
Carl Dawson  
Michael Frangos  
Howard Harrell  
John Hodges-Copple  
Tom Kendig  
Dianne Khin  
Eric Lamb  
James Parajon  
Teresa Piner  
Liz Rooks  
Tamra Shaw  
Sarah Smith  
Martin Stankus  
Kendra Stephenson  
Scott Walston  
Don Willis

**Representing**

Town of Wake Forest  
Wake County  
Town of Cary  
Town of Garner  
NCDOT  
Town of Cary  
Wake County  
Town of Morrisville  
City of Raleigh  
Town of Knightdale  
NCSU  
Triangle J – COG  
NCSU  
Town of Apex  
City of Raleigh  
City of Raleigh  
Town of Wendell  
Research Triangle Foundation  
NCDOT  
NCDOT  
City of Raleigh Planning  
Town of Holly Springs  
NCDOT  
Wake County

**Lead Planning Agency Staff**

Ed Johnson  
Kenneth Withrow  
Jake Petrosky  
John Burris

**Representing**

CAMPO Director  
CAMPO Staff  
CAMPO Staff  
CAMPO Staff

**Others Present**

Matthew Winslow  
John Adams  
Skip Browder  
Mike Fendrick

**Representing**

Franklin County  
PBS&J  
Town of Clayton  
Parsons Brinckerhoff

Michele Hane  
Paul Black  
Joe Milazzo

Raleigh Planning Dept.  
UCPRPO  
RTA

Chairman Russell called the meeting to order. Discussion followed with actions taken as follows:

### **ADMINISTRATIVE ITEMS**

#### **ADJUSTMENTS TO AGENDA – AGENDA APPROVED WITH CHANGES**

Chairman Russell indicated Items 5 and 6 would be discussed in reverse order. Without objection, the agenda was approved with changes as noted.

#### **PUBLIC COMMENTS – NONE RECEIVED**

Chairman Russell invited comments from those in attendance. No one asked to be heard.

#### **MINUTES – APRIL 7, 2005 – APPROVED AS AMENDED**

Committee members received copies of the April 7, 2005 minutes in their agenda packets. Mr. Hodges-Copple referred to Page 7, Paragraph 1, line 8, noting “\$.50 sales tax should be changed to “\$.05 sales tax”. Mr. Hodges-Copple moved approval of the minutes as amended. His motion was seconded by Mr. Bass, unanimously passed. Chairman Russell ruled the motion adopted.

#### **US 64 – DESIGNATION AS FEDERAL INTERSTATE \_95 – APPROVED – RESOLUTION ADOPTED**

Joe Milazzo, Regional Transportation Alliance, was present to address the proposal to redesignate US 64 in eastern North Carolina as federally recognized Interstate \_95 (numbered designation to be determined at a future date) from I-440 in Raleigh to I-95 in Rocky Mount. Members received a proposed resolution encouraging the creation of an interstate designated highway between Raleigh and Rocky Mount. Mr. Milazzo reviewed the history of the item and pointed out the location of the proposed change on a map available at the meeting. He indicated the initial proposal was to make the entire US 64 one continuous freeway. When this went to the Boards of Divisions 1, 4, 5 and 8, it was determined the overall route would not be eligible; however, the portion from I-440 to I-95 would be eligible. He reviewed the portion pulled from the request. He spoke to the fact that currently when you live in Wake County and travel north, the only two major freeways are I-85 and I-95. He referred to the completion of the Knightdale Bypass that would provide the ability to obtain access to the north. Mr. Frangos questioned if there would be any change to the business portion of existing US 64 with Mr. Milazzo responding nothing will change and there would be no reduction in signage. He indicated he was present to request the TCC’s support of this designation. Mr. Bowman spoke to the cost of signage and explained this would be signed future I-495 and explained all the

existing signage may not be large enough to handle major roads and may require changing the signage structures. He did not know if anyone had looked at the signs to determine if the structures can handle the additional signs. Mr. Milazzo noted this determination would be up to FHWA.

Mr. Frangos moved that the committee recommend to the TAC the adoption of a Resolution designating US 64 as outlined. His motion was seconded by Mr. Bass, unanimously passed. Chairman Russell ruled the motion adopted.

### **NCDOT DRAFT TRANSPORTATION IMPROVEMENT PROGRAM (TIP) FOR FY 2006-2012 – RECEIVED AS INFORMATION**

Mr. Johnson reviewed this item. The FY 2006-2012 TIP Project Priority List adopted by CAMPO TAC on September 15, 2004 was submitted to NCDOT as representing the MPO's highest priorities for needed transportation improvements. On January 6, 2005, NCDOT indicated the upcoming draft TIP for FY 2006-2012 was being adjusted to rebalance funding levels between the state's 14 highway divisions to bring expenditures executed since 1999 back into compliance with the equity formula originally established by the Highway Trust Fund Act of 1989 as subsequently modified in 1999 to require precise funding compliance within each Highway division. NCDOT indicated this rebalancing would require removing \$326 million of proposed funding from Division Five over the next seven years of the TIP. At the time of the announcement, high priority highway projects in Wake County proposed to be delayed included: I-40 from US 1/64 to Wade Avenue, I-440 from I-40 to Wade Avenue, US 401 from Rolesville to Louisburg, and I-540 (Western Wake Freeway) from NC 55 to US 1. NCDOT's draft TIP for FY 2006-2012 was released on April 6, 2005 with final approval of the TIP by the NC Board of Transportation scheduled for July 7, 2005. NCDOT has also indicated that it intends to switch to adopting TIPs on odd-numbered years, beginning later this year. It had originally announced wanting input for the FY 2007-2012 TIP by June, 2005 with a draft TIP to be released in October, 2005 for final approval in mid-2006. Several MPOs and RPOs expressed concern that adequate time to provide meaningful input was not being allowed, so NCDOT has subsequently agreed to extend its deadline for input to October 7, 2005 with the draft FY 2007-2013 TIP being released by November 30, 2005. Members received a schedule of events to be enacted for the two transportation improvement processes by both the CAMPO and the NCDOT. The schedule shows that NCDOT has scheduled meetings around the state to receive comments on the draft FY 2006-2012 TIP as well as input for the FY 2007-2013 TIP. The combined meeting for both Division 4 and 5 is scheduled to be held in Rocky Mount on May 12, 2005 at 2:00 p.m. at the City Council Chambers. Registration to speak will begin at 1:00 p.m. The TAC will be holding a "Transportation Improvement Program Summit" during their Wednesday, May 18, 2005 meeting. Mr. Chip Russell spoke to the need to reactivate the MTIP Subcommittee to address both the 2006-2012 MTIP and the 2007-2013 Project Priority list within the schedule as provided by CAMPO staff. He reiterated the reason for the agenda item is to discuss what level of comments we want to make at the May 12 input meeting or recommendation to the TAC. Mr. Johnson explained we have the summer to work on this. Mr. Johnson noted the issue is NCDOT is going to an odd year

TIP starting this year and they are requesting input by October 7, 2005 regarding what CAMPO wants to include in that TIP. CAMPO has a priority list that the TAC has discussed a number of times and the question is are there things on the list or not on the list that are worthy of revisiting for the TAC to recommend to NCDOT. This will be the first time the new counties will be at the table and to what extent we wish to incorporate their priorities into the current priorities should be considered. Mr. Johnson indicated there is already a TIP committee and a benefits analysis has been done in the past. Recently the TAC has settled on what their priorities are and keeping those moving forward. He spoke to the need to discuss what level of effort is desired to put into this and how new member's priorities get worked into the list noting by the time the TIP is adopted, the new members will be official. Members received a schedule indicating how staff feels this should occur and there is a TIP subcommittee that met in the past on this. Mr. Withrow provided a listing of the TIP subcommittee members that included Chip Russell, Tim Clark, Juliet Andes, Brad Bass, Phillip Culpepper, Mike Frangos, John Hodges-Copple, Joe Huegy, Mr. Slade (NCSU), Eric Lamb, Mike Sorensen and Kendra Stephenson. Chairman Russell suggested any others should contact Mr. Withrow if they desire to be included on this subcommittee. When asked by Chairman Russell when any input would need to be turned in, Mr. Johnson responded this depends on whether members desire to go through full user benefits analysis which has not been done in three years. He noted, on the other hand, our TAC has settled on their priorities. Chairman Russell questioned if the new areas coming in would be upset if they do not have the opportunity to submit something. Mr. Frangos noted the TAC uses their own judgment regarding priorities and adjust them regardless of user/benefit and the list is still largely intact as unfunded projects. Mr. Johnson indicated there would be a better process if the effort were put into the next update. Chairman Russell noted there is agreement on the things submitted last time that would be submitted this time but questioned how many projects are on the new members' lists. Mr. Johnson explained analysis is only done on the top 5 projects and we only need to know the top 3-5 projects for the new areas. Mr. Johnson indicated he would pull together all projects on everyone's list and have a meeting with all involved areas and would have something to hand out by August 1, 2005.

Chairman Russell summarized the discussion noting staff would compile the list submitted to NCDOT last time from CAMPO, provide an opportunity for new members to submit 3-5 projects and a committee would be organized to assess those and determine how they work against CAMPO's current priority list. Mr. Johnson stated he did not want to tell existing members they cannot turn in something revised and revisions would be taken from new members as well.

#### **REVISIONS TO THE EXISTING CAPITAL AREA MPO MEMORANDUM OF UNDERSTANDING – RECEIVED AS INFORMATION**

Mr. Johnson reviewed this item involving the Memorandum of Understanding that CAMPO has utilized since 1993 that is being revised to address the expansion of the agency into the Counties of Franklin, Granville, Harnett and Johnston during the current fiscal year. Members received in their packets the current working document for the

proposed Memorandum of Understanding; changed so far only to add the new member governments and update the TAC weighted voting option to utilize the latest North Carolina certified population estimates. This item was on the agenda to review other changes that may be advisable. He referred to Page 7 of the document that refers to the use of the latest certified census and noted staff suggests using the latest certified North Carolina population estimate. Mr. Hodges-Copple spoke to weighted votes, etc. and suggested the mechanics of this should be reviewed. Mr. Johnson stated officers are elected every year and populations estimates must be certified in September for July 1 of the previous year. He explained this population information could be included in the agenda and have the updated weighted vote schedule as one of the first actions following election of officers each year. Mr. Johnson spoke to the need to get this item going as soon as possible and urged those present to make their managers and elected officials aware this is coming to them for consideration. The new members would be official after all jurisdictions and Secretary Tippet have signed the Memorandum of Understanding with Mr. Johnson indicating the target date for this to occur is July 1, 2005. He requested that members help expedite the local routing of the document.

Mr. Hodges-Copple referred to Page 7 (Membership of Technical Coordinating Committee” and suggested changing the wording in line 2 to “representatives from local, regional and State governmental agencies”. He further suggested adding wording to indicate as established in its adopted bylaws, the TAC may create a committee or subcommittee to carry out its responsibilities.

Mr. Frangos noted 10 new members are being added and questioned the quorum issue and consideration should be given to having some proxy at the meetings.

Chairman Russell spoke to the need to get the Memorandum of Understanding changed so the new members can become official and suggested that staff reexamine the bylaws to see if there is a need for change.

Discussion followed regarding how the number of representatives each area has was originally determined. Ms. Khin questioned what population count does an area have to reach to get a second representative noting this is spelled out in the TAC bylaws but not the TCC bylaws. Chairman Russell noted the role of the TCC is advisory and that level of detail was not addressed previously. Mr. Johnson noted when this was done in the early 1990’s, Cary’s population was approximately 50,000 – 60,000 which was larger than any other town with the exception of Raleigh. He noted this could be reviewed further by staff. Mr. Johnson urged members to email him any concerns or comments as soon as possible in order for staff to work on them. Ms. Khin indicated she would like to know how the number of representatives for each municipality was determined. Mr. Johnson noted when this was originally done by Raleigh was the only one municipality with a bus system. Mr. Johnson spoke to the need to have all changes made by the TAC’s strategic planning meeting in June. Lengthy discussion followed relating to the pros and cons of weighted votes.

It was agreed the subcommittee to review the Bylaws and Memorandum of Understanding would meet the following week. Members include Chairman Russell, Tim Clark, Juliet Andes, Jim Parajon, Sarah Smith, Matthew Winslow and Skip Browder.

**TRIANGLE BEST WORKPLACES FOR COMMUTERS – OPEN RECRUITMENT PERIOD – ANNOUNCED – RECEIVED AS INFORMATION**

Mr. Hodges-Copple reviewed this item explaining the Triangle Best Workplaces for Commuters program is one of the region's most important transportation demand management tools that encourages employers to offer commuter benefits to its employees. Members received in their packets a compiled document from the Triangle Best Workplaces for Commuters highlighting the qualifications and benefits of being a part of the program. This program is housed in the Triangle Transit Authority. The information provided related to this year's campaign is to increase the number of employers participating in this program. Mr. Hodges-Copple provided members with a brochure relating to the program that included qualifications for participation, benefits of participating, primary commuting options, supporting commuting options, etc. He explained last year was the first year and 24 organizations met the standards representing 70,000 employees resulting in emissions benefits. Partnerships involved in the program include NCDOT, MPOs, TJCOG, TTA and TMAs. He reviewed the schedule for this year. Mr. Johnson reported Ann Franklin, Chair of the RTA, had called in and requested that Mr. Johnson indicate the need to reinforce the issue of making this top priority in the region and urge member governments to become certified this year. Mr. Hodges-Copple indicated several companies are working on telecommuting and this does not just have to transit related.

This item was received as information.

**WAKE COORDINATED TRANSPORTATION SERVICE (WCTS) – TRACS PROGRAM – RECEIVED AS INFORMATION**

Don Willis reviewed this item noting the Wake Coordinated Transportation Services, which is a division of the Wake County Human Services Department, provides transportation services Wake County's residents living in the non-urban areas through the operation called TRACS of Transportation and Rural Access. This service is made possible partially through a grant from NCDOT, Public Transportation Division, in an ongoing effort to provide rural areas of the country with access to services and facilities that might not otherwise be available. He reviewed the program and how it interacts with fixed route service. Members received a report included in their agenda packets. Mr. Willis indicated Wake County has the largest rural population of any county in the state. He noted this is a public/private partnership that began 3 years ago as a 2 day per week service in Eastern Wake County. He explained the goal is to expand eventually to 7 days per week. He noted this is a zone based service. Raised roof vans with lifts to provide door-to-door service are used. Mr. Willis noted for every person that can be kept independent, there is a \$45,000 per year taxpayer savings.

The report was received as information.

**JUNE MEETING – CHANGE IN LOCATION**

It was announced that the June 2 meeting will be held at the Knightdale Town Hall.

**COMPREHENSIVE TRANSIT PLAN – MEETING ANNOUNCED**

Mr. Withrow announced there would be a Comprehensive Transportation Plan meeting on May 19, 2005 at NCSU from 10:00 a.m. to 12:00 noon. The focus of the meeting will be on transit.

**NCDOT REPORT – RECEIVED AS INFORMATION**

Mr. Bowman reported the contractor is now saying the Knightdale Bypass is scheduled for completion in mid June. The US 64/US 1 Project is currently on schedule. The report was received as information.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 11:45 a.m.

Respectfully submitted,

Brenda Hunt