

**TECHNICAL COORDINATING COMMITTEE  
FEBRUARY 2, 2006  
MINUTES**

The Technical Coordinating Committee met on Thursday, February 2, 2006 at 10:00 a.m. in Room 110, 301 Hillsborough Street, Raleigh, N. C. The following were present:

**Member**

Chairman Russell, Presiding  
Juliet Andes  
Brad Bass  
Wally Bowman  
Ray Boylston  
Scott Carpenter  
Tim Clark  
John Hodges-Copple  
Russell Dalton  
Eddie Dancousse  
Candace Davis  
Mike Frangos  
Michele Hane  
Chris Hills  
Joe Huegy  
Jim Jennings  
Eric Lamb  
Liz Rooks  
Sarah Smith  
Kendra Stephenson  
Tamra Shaw  
Don Willis  
Patrick Young

**Representing**

Wake Forest  
Cary  
Garner  
NCDOT  
Cary  
Clayton  
Wake County  
TJCOG  
Apex  
FHWA  
Apex  
Knightdale  
Raleigh  
Wendell  
TTA  
Johnston County  
Raleigh  
RTF  
NCDOT  
Holly Springs  
NCDOT  
Wake County  
Franklin County

**Lead Planning Agency Staff**

Ed Johnson  
Kenneth Withrow  
John Burris  
Jake Petrosky  
Diane Wilson

**Representing**

CAMPO Director  
CAMPO Staff  
CAMPO Staff  
CAMPO Staff  
CAMPO Staff

**Others Present**

Diane Cox  
Gail Holden  
Lynn Templeton  
David Cottengin  
Julie Hunt  
Nita Bhav  
Chris Lukasina

**Representing**

KARTS  
Wake County Gold Coalition  
Center for Volunteer Caregivers  
Resources for Seniors  
Moffett & Nichol  
ITRE  
Upper Coastal Plain RPO

Chairman Russell called the meeting to order with discussion and actions taken as shown.

### **AGENDA ADJUSTMENT – APPROVED AS PRESENTED**

No changes were requested. Mr. Lamb moved approval of the agenda as presented. His motion was seconded by Ms. Hane, unanimously passed. Chairman Russell ruled the motion adopted.

### **PUBLIC COMMENTS – RECEIVED**

Julie Hunt announced a Women's Transportation Seminar to be held on April 6 at the Sheraton Imperial from 7:30 a.m. – 1:00 p.m. The cost will be \$50.00. The seminar will last a half day and relates to transportation and the environment. She reviewed the list of speakers. The focus will be on public agencies.

### **MINUTES – JANUARY 5, 2006 – APPROVED AS SUBMITTED**

Members had received copies of the January 5, 2006 minutes in their agenda packets. Mr. Frangos moved approval of the minutes as presented. His motion, seconded by Mr. Huegy, unanimously passed. Chairman Russell ruled the motion adopted.

### **CAPITAL AREA MPO TCC BYLAWS – APPROVED WITH AMENDMENTS**

At the January 5, 2006 TCC meeting, revisions to the TCC bylaws was discussed and approved. Subsequent to that meeting, the issue of adjusting membership numbers to reflect the latest North Carolina certified population estimate (2004) was identified for action. Members received a copy of the Addendum to the bylaws which reflects the latest North Carolina certified population estimates and the updated membership numbers for 2006 and a copy of the updated membership numbers.

Mr. Johnson explained the bylaws and amendments in detail and noted with the approval of the revised membership based on the most current certified population, the bylaws as presented should be correct.

Mr. Clark moved approval of the amended bylaws. His motion was seconded by Mr. Bass.

Mr. Johnson, in response to questions, explained the bylaws now reflect CAMPO now has Highway Divisions 4, 5 and 6 that required one slot for each to send a representative.

A vote on the motion was taken and unanimously passed. Chairman Russell ruled the motion adopted.

Mr. Johnson indicated 24 members are required to reach a quorum and urged all members to attend meetings.

### **BICYCLE FACILITY PLANNING AND ENGINEERING GUIDELINES – ENDORSEMENT BY TAC RECOMMENDED**

Mr. Petrosky reviewed this item noting a presentation was made the previous month on this item and was suggested a section be added dealing with accommodating greenways

beside grade separated crossings. He explained the only other change was the addition of a picture showing the shared lane marking (Chevron). An updated version will be on the CAMPO website following this meeting. He explained he would like to send this to the TAC. He reviewed the handout that would be provided to citizens, planners and elected officials for information as they are doing bike planning so they will be aware of these facilities. He spoke to the timeliness of this item noting next month work would begin on the bicycle element of the Comprehensive Transportation Plan. He reviewed the benefits of this proposal referring to the high number of motorist and wildlife accidents every year. Mr. Carpenter reported Clayton would be adopting this as an appendix to their document.

Mr. Dancousse moved recommending endorsement to the TAC. His motion, seconded by Ms. Hane, unanimously passed. Chairman Russell ruled the motion adopted.

### **TRANSIT IMPROVEMENT PROGRAMS – RECEIVED AS INFORMATION**

Mr. Johnson explained that a Task Force called Growing Older Living with Dignity (GOLD) produced a plan, endorsed by Wake County Human Services Board, which identifies priority issues for seniors. The top priority identified was Transportation. At previous TCC meetings, fixed route transit improvements and funding issues have been discussed and the Gold Coalition has prepared recommendations on equitable funding for transportation in the region. Mr. Johnson indicated David Cottengin, Wake County Resources for Seniors and Gail Holden, Director of Senior Services in Wake County were present to provide information on the Coalition and its recommendations. Other area transit providers will present information on their existing services and planned improvements.

Don Willis, Transportation Director for Wake County Human Services, reviewed the background of GOLD Coalition to establish readiness in Wake County to serve senior adults in Wake County. He reviewed the six focus areas noting the number one area was determined to be transportation. He explained senior adults reach a point when they can no longer drive and sometimes drive when they should not since they have no access to transportation. He stated that no matter what kind of service we come up with, it is futile unless it can be accessed. He spoke to the need for the County to be connected noting many people do not want to tackle the issue.

David Cottengin, Wake County Resources for Seniors, explained transportation is the number one issue in Wake County and the Senior Summit found transportation is number one in Orange and Durham Counties. He noted transportation is so important to seniors because it keeps them independent. He stated he attended the Wake County Community Assessment done by Wake County Human Services that showed transportation to be the number one economic issue for our community. He spoke to the lack of transportation in the smaller Wake County towns, the model program CTRAM and the Raleigh's CAT System ART Program. He noted the TRAKS Program is expanding across the county to serve more and more rural areas and stated that his agency uses this program for its elderly and disabled clients. He identified private transportation providers noting for the most part those costs are not conducive to many seniors. Most transportation for seniors is provided by volunteers, i.e., family members, friends, churches, etc. He referred to Wake County Volunteers for Caregiving that set as goal seniors in Wake County will have access to affordable transportation. He explained GOLD is to implement, monitor and be an unbiased avenue for seniors in Wake County.

Mr. Johnson referred to a statement in the Transportation handout: “Even in Raleigh, affordable senior housing locations are not always served by public transportation” and suggested that should be a target item.

In response to questioning, Mr. Cottengin indicated the steering committee is for a regional transportation program and the biggest problem is access in rural areas. He stated TRAKS has been wonderful in this area but more is needed. Mr. Willis stated they originally received \$90,000 to run TRAKS and are now up to \$180,000 and are doing as much service as they can but would like not to have to turn people down and would like additional marketing. Mr. Cottengin stated most seniors are not aware of the services available to them. This was presented to the Wake County Commissioners last month and they are in the implementation stages and would be glad to come back to this group with updates.

Mr. Boyslton stated when the fixed rail system was developed in Cary, one thing the planners can do is look at existing routes and where possible promote opportunities for affordable and senior housing in areas that can be tapped into transit. He reported seniors had rather use fixed route services. Ms. Hane indicated it is hard to push these issues if politicians do not realize constituents are interested in this and felt a good audience for this information would be politicians.

Ms. Holden explained they have just begun and are working on taking services where the existing housing is now. She stated everyone should be mindful when plans are made that they do not create a housing environment where there are no support services around them.

Mr. Willis reported some research was done indicating that for every person kept independent, taxpayers are saved \$40,000 - \$50,000. Last year several towns did help with TRAKS and just sent out letters requesting funds again this year. At this point, Mr. Willis provided a video relating to the TRAKS program.

Ms. Cox, Director of Kerr Area Transportation Authority, indicated this area includes 1700 square miles and 15% of that population is senior citizens. She reported every day the KARTS program provides transportation to senior citizen centers in four counties. They see on the average 1-2 trips that can total 25 miles. This runs on a demand response system requiring calling in a day before the service is needed. They also have a large senior indigent population in their county. She indicated that a year and a half ago Henderson received funding from NCDOT to do a bus route that targeted senior housing areas and are serving over 100 people a day on that in-town route. She stressed there is a definite need for this type of transportation and are now looking at doing the same thing in Warren County. She noted there is a lot going on and did not feel there will be an easy answer to help solve this problem. This is a very expensive service to provide and hoped there would be funding in the future for this purpose.

Mr. Johnson indicated this was good information and would be helpful to have a good idea where the current sources and needs are.

The report was received as information.

## **COMPREHENSIVE TRANSPORTATION PLAN – TRANSIT ELEMENT – RECEIVED AS INFORMATION**

Mr. Petrosky provided an update on the status of this project noting that staff had been working with the planning staff of member governments and NCDOT to develop the Transit Element of the Comprehensive Transportation Plan. The plan is a long range vision for transit in the CAMPO planning area. He reported the CTP Transit Subcommittee had been meeting regularly and had developed a draft CTP Transit Map composed of existing routes and planned expansions of service based on the plans of local transit agencies. Sources of proposed services will be documented in the plan, sponsors and cost figures. He stated it has become increasingly evident that a Transit Vision Plan would be required to build upon the transit planning that would be completed during the CTP development process. Mr. Petrosky reviewed the Roadway Element and reported the draft CTP incorporated into the Draft CTP Roadway Map and staff continues to work with local governments to fine tune the plan. In regard to the Bicycle Element, Mr. Petrosky reported this element would be drafted with the assistance of local planners and the Bike/Ped Stakeholders group. A schedule for the development of the Wake County portion of this element will be drafted and accomplished by compiling all existing bicycle plans into the CTP terminology and then adding additional facilities that were not included in the local plans.

Mr. Petrosky outlined the next steps noting the first step to drafting the CTP Bicycle Map requires the creation of a map including all existing municipal level bicycle plans in Wake County. He stated he would contact local planners in the near future to get GIS files of all planned bicycle facilities.

This report was received as information.

## **FY 2006-2007 UNIFIED PLANNING WORK PROGRAM (UPWP) – RECEIVED AS INFORMATION**

Mr. Withrow reviewed this item. CAMPO is required to prepare a Unified Planning Work Program (UPWP) annually detailing and guiding the urban area transportation planning activities. Funding for the UPWP is provided by FHWA, Federal Transit Administration and state and local governments. The plan identifies yearly funding allocations to support the ongoing transportation planning activities of CAMPO and must identify MPO planning tasks to be undertaken with the use of federal transportation funds. He explained staff from CAMPO, DCHC, Triangle J COG and TTA met in January and discussed joint work tasks and plans. The UPWP Subcommittee for CAMPO will meet on February 9, 2006 in Room 303 at 1:00 p.m. to draft the UPWP for the tasks that are specific to CAMPO as well as those that will be done in cooperation with the regional agencies.

Mr. Russell stated the TCC and TAC had retreats in 2005 and put together things they would like to move forward and CAMPO should work on compiling a list for implementation. Mr. Johnson indicated a draft UPWP would be provided at the next meeting to go out for public comment. The plan should be adopted in April.

The report was received as information.

## **TRIANGLE REGIONAL MODEL UPDATE – SOCIO-ECONOMIC DATA EMPLOYMENT REVIEW – RECEIVED AS INFORMATION**

Mr. Petrosky reviewed this item noting staffs from CAMPO and DCHC have accomplished geocoding all employers in Wake, Franklin, Granville, Harnett and Johnston Counties. Jeremy Raw, DCHC, ha developed a website that hosts an interactive editing tool to be used to verify and correct employment locations provided by InfoUSA. The web based program enables MPO staff and TCC members to create customized queries of attributes including address, number of employees, employer name, etc. Once employers are queried the program allows the user to zoom to the employer and verify or correct the presumed location based on local knowledge. CAMPO staff will focus on verifying that the locations of large employers are correct. It is essential that local planning staff reviews the locations of employers within their jurisdictions. Mr. Petrosky encouraged TCC members to create a login and verify employers in their town noting as much local knowledge as possible is needed. He provided members with a tutorial.

Mr. Russell questioned how the number of employees is updated with Mr. Petrosky reporting this information is provided by the employers. Mr. Johnson indicated the quality of the transportation model depends on the information included being accurate and encouraged members to invest some time into this.

This was received as information.

### **MPO STAFF REPORT – RECEIVED**

Mr. Withrow announced there would be a US 1 Corridor meeting on February 21, 2006 at 9:30 a.m. at Campbell Lodge, Durant Nature Park.

Mr. Johnson indicated CAMPO staff had developed a newsletter that is available on the CAMPO website.

Mr. Johnson announced the American Issues Forum would be held February 6 and 7, 2006 at the McKimmon Center and a topic of discussion would be the future of paying for infrastructure.

Mr. Johnson announced the next TAC meeting would be held on February 15, 2006 at the Rolesville Fire Station at 4:00 p.m.

### **NCDOT REPORT – RECEIVED**

Mr. Bowman reported a question came up at the previous meeting relating to the US 401 project. He indicated this project is eligible for Garvey Bond funds.

### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:55 a.m.

Respectfully submitted,

Brenda Hunt